



## **Arizona Medical Board**

9545 East Doubletree Ranch Road • Scottsdale, Arizona 85258

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### **FINAL MINUTES FOR TELECONFERENCE OF GUIDELINE DEVELOPMENT SUBCOMMITTEE**

**Held on Thursday, July 12, 2007**

**9545 E. Doubletree Ranch Road • Scottsdale, Arizona**

#### ***Subcommittee Members***

Robert P. Goldfarb, M.D., F.A.C.S.

Patricia R.J. Griffen

Douglas D. Lee, M.D.

Lorraine L. Mackstaller, M.D.

Germaine Proulx

Todd A. Lefkowitz, M.D.

#### **CALL TO ORDER**

The meeting was called to order at 12:14 p.m.

#### **ROLL CALL**

The following Subcommittee members were present: Robert P. Goldfarb, M.D., Lorraine L. Mackstaller, M.D., Germaine Proulx, Todd A. Lefkowitz, M.D. The following Subcommittee member was absent: Patricia R.J. Griffen. Douglas D. Lee, M.D. joined the meeting at 12:25 p.m.

#### **CALL TO PUBLIC**

There was no one to speak during the call to public.

#### **NON-TIME SPECIFIC ITEMS**

##### **I. Subcommittee Goals**

William R. Martin, III, M.D., Board Chair, was present and thanked members for agreeing to serve on the Guideline Development Subcommittee. He provided an overview of the goals and objectives for the Subcommittee's consideration. Dr. Martin suggested that the Subcommittee consider developing guidelines for ophthalmology cases in light of cases the Board has seen that have had less than optimal results and wherein pre-operative evaluations and follow ups were performed by someone other than a physician. Dr. Mackstaller suggested the subcommittee could determine whether it is the standard of practice or standard of care to delegate certain procedures and responsibilities to unlicensed practitioners. Dr. Martin also suggested the Subcommittee might address the practice of homeopathic physicians who are also licensed by the Board and their relationship to the Board. Dr. Martin closed his remarks by stating he was offering general suggestions and would like the Subcommittee members to determine the areas they feel are important to address.

##### **II. Selection of Subcommittee Chairperson**

Dr. Martin did not appoint a Chair for the Subcommittee to allow members interested in pursuing future leadership roles in the Board an opportunity to serve as the Subcommittee Chair. Dr. Martin suggested that Dr. Mackstaller may want to chair the Subcommittee. Dr. Goldfarb and Dr. Mackstaller nominated Dr. Lee and Board Staff reported that Ms. Griffen had previously submitted both Dr. Lee and Dr. Mackstaller for nomination.

**Motion: Dr. Mackstaller moved to nominate Dr. Lee as Subcommittee Chairman.**

**Seconded: Robert P. Goldfarb, M.D., FACS**

**Vote: 5-0-1**

### **III. Development and Prioritization of Future Subcommittee Agendas**

Timothy C. Miller, J.D., Executive Director, brought three issues to the Subcommittee's attention for their consideration. First, he suggested that the Subcommittee consider adopting guidelines for allopathic physicians using complimentary and alternative medicine. Mr. Miller noted that from Staff's perspective this is a very important and timely topic that warrants guideline development. He informed the Subcommittee members that he is currently in the process of developing guidelines for physicians practicing complementary and alternative medicine, based upon the Federation of State Medical Boards (FSMB) guidelines.

Second, Mr. Miller requested the Subcommittee consider adopting guidelines on the physician's ability to delegate duties and responsibilities to licensed and unlicensed staff. Mr. Miller stated that Staff had noticed a growing problem with determining when a physician continues to be medically responsible for health care tasks the physician delegates to another person.

Third, Mr. Miller asked the Subcommittee to consider adopting guidelines identifying the role and responsibility of physicians who are medical directors of unlicensed health care facilities at which they do not actively practice. Mr. Miller explained that there is a growing trend with physicians being named as medical directors of facilities, such as medi-spas, who have no active involvement in, or oversight of, the business. Mr. Miller suggested the Subcommittee consider qualifications for medical directors and their oversight responsibilities. Mr. Miller invited the Subcommittee to submit additional ideas to Staff for consideration at the Subcommittee next's meeting.

### **IV. Schedule for Future Meetings**

The Subcommittee members were in agreement to hold future meetings during regularly scheduled Board Meetings in lieu of holding telephonic meetings. The Subcommittee agreed to meet during the next regularly scheduled Board meeting.

The meeting adjourned at 12:34 pm.



A handwritten signature in black ink, appearing to read "T. C. Miller", is positioned above the printed name.

Timothy C. Miller, J.D., Executive Director